



**Dr. Santosh Kaul Kak**  
Principal

Marwadi Sammelan's  
**B. M. RUIA GIRLS' COLLEGE**

NAAC ACCREDITED B+ (3<sup>rd</sup> Cycle)

11, Krishna Kunj, Vachha Gandhi Road, Gamdevi, Mumbai - 400 007.

Tel. : 2380 8130 Fax : 2380 8137

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023.bmrirlscollege@gmail.com

Website : www.bmrirlscollege.com

Ref. No. :

MEMORANDUM OF UNDERSTANDING

Date : 10-3-2022

This MEMORANDUM OF UNDERSTANDING is entered at Mumbai on 10-03-2022 between MARWADI SAMMELAN'S B.M. RUIA GIRLS' COLLEGE having its premises at 11, Krishna Kunj, Vachha Gandhi Road, Babulnath, Khareghat Colony, Gamdevi, Mumbai, Maharashtra 400007 India represented by its Principal **Dr. (Mrs.) Santosh Kaul Kak** hereinafter called the **PARTY OF THE FIRST PART,**

**AND**

**DVOC INSTITUTE PVT LTD,** at 101, 1<sup>st</sup> Floor Matru Chhaya Building, Old Nagardas Road, Andheri East Mumbai 400 069 (Reg Office) and Branch at Fellowship School, August Kranti Marg, Gowalia Tank, Grant Road (W), Mumbai - 400 036 represented by its **Director, Mr. Ashish Bafna,** hereinafter referred as the "**DVOC**" called the **PARTY OF THE SECOND PART,**

It is effective upon signing and shall remain in effect for a period of 1 year or until termination by either party with 30 days written notice whichever is earlier. This agreement may also be extended / modified at the end of one year after review and need is felt for extension of the agreement.

This memorandum of understanding is designed to reflect the understanding between **MARWADI SAMMELAN'S, B.M. RUIA GIRLS' COLLEGE, MUMBAI** AND **DVOC, MUMBAI** referred hereinafter for providing Certificate Course training (As per the Program selected from the **Annexure 1** to the **MARWADI SAMMELAN'S B.M. RUIA GIRLS' COLLEGE**

Attached herewith and marked as following

**Annexure 1 – List of DVOC Certificate Training Program FOR MARWADI SAMMELAN'S B.M. RUIA GIRLS' COLLEGE**

New Programs can be added to the Annexure 1 by mutual understanding of both the parties.



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**Annexure 2 – Program Fees with the sharing ratio for MARWADI SAMMELAN'S B.M. RUIA GIRLS' COLLEGE**

Fees might get revised if any new version or curriculum is changed. The same will be notified in advance.

The parties to this Memorandum have the following common objectives:

1. To assure right delivery of quality services at the appropriate time by the competent resource persons.
2. To assure the application of services in a systematic way to have fruitful benefits to the students.
3. To ensure always effective and efficient services for welfare and benefit of the stakeholders.

**MARWADI SAMMELAN'S B.M. RUIA GIRLS' COLLEGE and DVOC, MUMBAI**

**1. Mutual cooperation under the MOU**

To accomplish the objectives mentioned above, DVOC, MUMBAI and MARWADI SAMMELAN'S B.M. RUIA GIRLS' COLLEGE, MUMBAI will explore to cooperate with each other in the following areas -

(1) DVOC will appoint a training coordinator who will be responsible for overall conduct of the training and will act as a source point of contact for all logistic / administrative requirements, like monitoring the smooth conduct of lectures, maintaining attendance sheets, progress of the course, and other related matters.

(2) The batch size of students will be minimum 20.





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(3) **MARWADI SAMMELAN'S B.M. RUIA GIRLS' COLLEGE** students who are interested and agree to undergo the Selected Program (i.e from the enclosed Annexure 1 selected by the **MARWADI SAMMELAN'S B.M. RUIA GIRLS' COLLEGE** will pay fees (as mentioned in the **Annexure 2**) for the training provided by DVOC during the validity period of this MOU.

(4) For the program selected (i.e from the enclosed **Annexure 1**) by the college for their students from the list provided the sharing details are as given below:

Program Name	Total Fees Per Student	College Share Per Student
Tally Essential Comprehensive	Rs. 3200	Rs. 200
Data Analytics with Advanced Excel & Power BI	Rs. 1200	Rs. 200

2. **For this purpose**, both the associations will explore to consider:

The Parties will liaise and cooperate with each other when deemed necessary on other issues of mutual concern.

The Parties agree to conduct lectures and training sessions.

### 3. Validity and Renewal

The MoU is non-legally binding between the Parties. This MoU shall be effective from the date of the execution of this MoU and shall continue 'to be operative' for a period of 1 year unless terminated by 30 days notice in advance by either Party via email or letter to the other Party.



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**PARTY OF THE FIRST PART**

MARWADI SAMMELAN'S

**B.M. RUIA GIRLS' COLLEGE**

11, Krishna Kunj, Vachha Gandhi Road,  
Babulnath, Khareghat Colony,  
Gamdevi, Mumbai, Maharashtra 400007

**PARTY OF THE SECOND PART**

**DVOC INSTITUTE PVT LTD**

Fellowship School, August Kranti Marg  
Gowalia Tank, Grant Road (W)  
Mumbai – 400

*S. Kaul*  
10/3/22

Through its Principal  
Dr. Santosh Kaul

*Ashish Bafna*  
10/3/2022

Through its Director,  
for Mr. Ashish Bafna

**WITNESSES**

1. *[Signature]*  
10/3/2022

2.

**WITNESSES**

1. *[Signature]*

2.

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DATED THIS 10<sup>TH</sup> DAY OF MARCH, 2022

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MARWADI SAMMELAN'S  
B.M. RUIA GIRLS' COLLEGE  
PARTY OF THE FIRST PART  
AND

DVOC INSTITUTE PVT LTD,

PARTY OF THE SECOND PART

**Certificate Course on  
“Analytics with Advanced Excel & Power BI”  
In association with DVOC INSTITUTE PVT. LTD.  
Academic Year 2021-22**

Name of the Add-on Course: **“Analytics with Advanced Excel and Power Bi”**

MOU with: **DVOC Institute Pvt. Ltd.**

No. of students enrolled and successfully completed: **21 students from B.Com and M.Com**

Duration: **30+ hours**

Date: **16<sup>th</sup> March to 2<sup>nd</sup> July. 2022.**

Time: **12:30 to 2:30 p.m.**

Mode: **Offline Mode**

Conduct: **Theory and Practical Sessions, Lab Practice Sessions**

**REPORT**

The Department of Commerce in association with DVOC Institute Pvt. Ltd. offered an Add-on Certificate Course on **“Analytics with Advanced Excel and Power Bi”** for the B.Com and M.Com students during the academic year 2021-22. The Certificate Course was conducted under **MOU with DVOC Institute Pvt. Ltd.**

An orientation session was conducted followed by enrolment of the students for the Certificate Course. The 30+ hours duration course was conducted from 16<sup>th</sup> March to 2<sup>nd</sup> July. 2022. All 21 students successfully completed the Certificate Course and received Certificates.

**📅 25<sup>th</sup> February, 2022**

Orientation session on Certificate Course on **“Analytics with Advanced Excel and Power Bi”** and **“Tally Prime”** in association with DVOC Institute Pvt. Ltd was conducted on 25<sup>th</sup> February, 2022. Mr. Mukesh Chaurasia and Ms. Vinita Chaurasia informed the students about the Course Content, features and benefits of both the Certificate Courses.



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 **16<sup>th</sup> March to 2<sup>nd</sup> July, 2022**

Certificate Course on “**Analytics with Advanced Excel and Power Bi**” in association with DVOC Institute Pvt. Ltd., was conducted from 16<sup>th</sup> March, 2022 to 2<sup>nd</sup> July, 2022. The duration of the course was more than 30 hours.

The students learnt Microsoft Excel and Advanced Excel features to do the following:

- Organizing worksheets,
- Calculating financial, logical and text data with advanced formulas,
- Statistical functions using lookup, reference.
- Analysing data using Pivot Tables and Pivot Charts.
- Importing and Exporting data using Excel
- Automating Business Operations using Visual Basic Analysis.
- Preparing Dashboards with visual data
- Building Data model
- Digital storytelling with Power BI
- Create visualization, extract data and produce interactive and insightful reports.

Names of Students enrolled and successfully completed the Certificate Course			
Sr. No.	Name	Class	Status
1	POOJA SANJAY MAHIND	SYBCOM	Completed
2	SNEHA SATYENDRA PRASAD	FYBCOM	Completed
3	PRATIBHA SATISHKUMAR MAURYA	TYBCOM	Completed
4	DIMPLE PACHURAM GUPTA	TYBCOM	Completed
5	PRIYA RAVIKANR RAI	TYBCOM	Completed
6	TEJAL RAKESH JADHAV	MCOM I	Completed
7	CHANDRA SUDARSHAN MANDAL	MCOM I	Completed
8	KSHITIJA GAJANAN TIRLOTKAR	MCOM I	Completed
9	BAROT PRAGATI	FYBCOM	Completed
10	HEENAL DINESH PARMAR	SYBCOM	Completed
11	SUPRAJA RAJKUMAR SILAGANI	TYBCOM	Completed
12	NIYATI PRIGNESH SONI	TYBCOM	Completed
13	KARISNA NANDESH SHETTY	TYBCOM	Completed
14	DIPTI CHANDU GODHAKIA	TYBCOM	Completed
15	PAVAN KUMARI BH DEVANSHI	TYBCOM	Completed
16	VIMLA KRISHNA RAJPUROHIT	TYBCOM	Completed
17	SEJAL RAJESH GIRI	TYBCOM	Completed
18	DEEPA RAJKISHOR NIRMAL	FYBCOM	Completed
19	DEVANSHI A DUBEY	FYBCOM	Completed
20	SAFURA SALMAN SHAHAB	FYBCOM	Completed
21	SONI MANDAL	FYBCOM	Completed



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On successful completion of the Certificate Course the 21 students received Certificate of Completion of “Analytics with Advanced Excel & Power BI” from DVOC Institute Pvt. Ltd. and B.M. Ruia Girls' College.

